

JOHN J. DOE

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DEPARTMENT MANAGER / PLANT MANAGER

Manufacturing Industry

Accomplished Superintendent with over 23 years of experience in planning and directing senior-level business production, manufacturing and operational affairs. Possess outstanding capacity for leadership and problem solving. Combine strong strategic-planning and communication skills with an ability to direct high-level projects simultaneously. Deliver high performance under stress, with strong ability to focus. Extensive communication and interaction with top-level officers.

SHARP-RESOURCEFUL-QUICK LEARNER, READY TO FACE CHALLENGES

VALUE OFFERED

OPERATIONAL MANAGEMENT – Developed and managed operating budgets •Quick decision maker •Assembled best resources to accomplish goals •Established performance metrics and coaching for management teams.

CONTINUOUS IMPROVEMENT & TRAINING – Designed and instituted leadership enhancement training programs •Increased productivity to promote the business culture of continuous improvement.

PRODUCTION MANAGEMENT – Oversaw projects from concept to successful conclusion •Prioritized a broad range of responsibilities to consistently meet tight deadlines •Developed safety and budget achieving plans •Implemented principles •Initiated modified reduced cost and quality improvements •Communicated with vendors and suppliers on cost and quality improvement.

MANAGEMENT / LEADERSHIP – Participative Superintendent with “open-door policy.” Excellent capacity to motivate and impact team relations to form cohesive and productive team.

COMPUTER LITERACY – Competent in Microsoft Office, Word, Excel, and PowerPoint.

GENUINE LEADER WITH OUTSTANDING INTERPERSONAL SKILLS

SELECTED ACHIEVEMENTS

- ✓ Saved 2 million annually in paint application reduction.
- ✓ Solid track record of successful experience includes:
 - Optimizing productivity
 - Improving profitability
 - Successfully turning around declining operations
- ✓ 22 years of perfect attendance.
- ✓ 11 years as Departmental Shift Manager.

PROFESSIONAL EXPERIENCE

MOTER COMPANY (MC), City, MO
1985-Present

Record of continuous promotions to senior-level position in manufacturing and operations management at a \$180 million Fortune 500 international automotive manufacturing company. Career highlights include:

Production Superintendent 2003-Present

Managed Trim and Paint Department: Total of 310 union and 15 salary employees.

Senior Production Superintendent with full responsibility for strategic planning, development, and operational management within this automotive manufacturing company. Scope of accountabilities encompasses management of all manufacturing processes, quality assurance, maintenance and production improvising skills. Establish and build strategic alliances with vendors and key customers to reduce expenses and drive profitability. Responsible for staff recruitment, training, support and cross-functional team leadership and development. Identify and implement continuous-improvement measures.

- Contributed to the release of one finished vehicle every 70 seconds by effectively communicating with all departments assuring production schedules are resolved.
- Reduced production down-time 20% in three months by implementing an action plan designed with weekly graphs demonstrating operational productivity down to the line worker level.
- Challenged to lay off 90% of department workforce to maximize cost saving operations during recent 2 month supplier strike.
- Reduced manpower achieving lowest corporate hours/vehicle in this department
- Reduced vehicle water leak avoidance 75% by developing task force to implement new design specifications.

Maintenance Superintendent 1999-2002

Managed 3 Maintenance Supervisors, 1 Business Manager, 4 Engineers. These people in turn supervised 55 employees.

- Managed preventative and corrective maintenance programs for facility of 1.3 million sq. ft.
- Managed production uptime on 5 miles of conveyor, 2000 feet of oven, 100 operational work stations, 26 robots, 3 stations of electrostatic spray equipment, 100,000 gallons of electroplating tanks, 100 air supply houses and other processing equipment.

COMMITMENT TO QUALITY AND CONTINUOUS IMPROVEMENT

- Helped establish ISO 9000 and 14000 compliance in our department with zero nonconformances
- Achieved vehicle lowest warranty data awards last seven years and vehicle has won Power quality awards five of last seven years

PREVIOUS CAREER ASSIGNMENTS

Production Superintendent, Motor Company-1997-1999
Business Manager, Motor Company-1996-1997

Senior Process Engineer, Motor Company-1994-1996
Process Engineer/Supervisor, Motor Company-1985-1994

EDUCATION

MBA, Business Management, City College, City, MO-1986-1989
BS, Electrical Engineering, University of College, City, MO 1981-1985



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